



For more information, contact:

Andy Radig, Communications Coordinator
(920) 236-5269; aradig@ci.oshkosh.wi.us

City of Oshkosh public meetings transitioning to all remote participation
Public participation in meetings to continue with remote options

OSHKOSH, Wis., October 9, 2020 – Beginning with the Oshkosh Common Council meeting on Tuesday, October 13th, all City of Oshkosh Common Council, Board and Commission meetings will be held in virtual format due to a recent rise in COVID-19 activity in Winnebago County. There will not be an in-person option available. Remote participation will continue to be in effect during the period of emergency as declared by the Common Council. Those wishing to make comments at meetings will have the option to participate via telephone or videoconference platforms. Citizens may also submit written comments that can be sent via U.S. Mail, via email to the City Manager’s office at citymgr@ci.oshkosh.wi.us, or may be placed in the secure City Hall drop box located in the front of the building at 215 Church Avenue.

Remote participation is only intended for those wishing to make comments or for those who wish to take part in a meeting that is not televised. In an effort to minimize participant wait times and to maximize the efficiency of the meeting, all public comment will happen at the beginning of meetings. These steps are required in order for individuals to participate remotely:

1. **Register to speak.** Speakers must use the city’s website for registration at <https://www.ci.oshkosh.wi.us/CCMRequestToSpeak/>, or they may use the “Connect Oshkosh” smartphone app. Speakers will later be called upon in the order of their registration.
2. **Locate a meeting agenda.** Agendas may be found on the city’s website at <https://www.ci.oshkosh.wi.us/CityCouncil/MeetingAgendasMinutes.aspx>.
3. **Connect to the meeting.** Participants wishing to speak are asked to connect 15 minutes prior to the start time of the meeting. A web URL will be provided on the top of the agenda for speakers to use to connect to the meeting. Participants should only use the web link provided if they have registered to speak.
4. **Alternatively, call in.** The telephone number for participation via phone will also be provided on the top of each meeting agenda.
5. **You’re connected.** When members of the public log in or call in to participate remotely, they will join the meeting immediately. Participants must refrain from having conversations in the chat box, only technical assistance inquiries in the chat box, please.

-MORE-



6. **Time to speak.** City staff will alert each participant when it is their time to speak. Participants should unmute themselves at that time. They are asked to again mute themselves when not speaking, in order to minimize background noise. Speakers are to address the Council, Board or Commission only and refrain from personal comments and attacks. Speakers must provide their name and address to provide clarity to those listening as to who is speaking. All statements are limited to five minutes. If a speaker requires more time, the individual is asked to inform the Mayor, Chair or Secretary at the beginning of the presentation.

As a reminder, individuals that do not wish to make comment are asked to use various communications outlets to watch or listen to televised meetings. The public may watch via GovTV online at www.OshkoshMedia.org or tune into Spectrum cable channel 10, AT&T U-verse channel 99, and through the Oshkosh Media app on Roku, Apple TV and Amazon Fire Stick devices. They may also listen on the radio at Oshkosh FM 101.9, WOCT.

If anyone requires other reasonable accommodation, they may contact the office of the City Manager at citymgr@ci.oshkosh.wi.us or phone (920) 236-5002. For more information about remote participation, please call (920) 236-5002.

###