



**PLANNING SERVICES DIVISION  
MISCELLANEOUS LAND USE ADMINISTRATIVE FEES**

Effective: March 1, 2016

:fee schedule 5/29/19

**ITEMS BEFORE PLAN COMMISSION:**

		Notification/ publication fee
Access Control Variance		\$100
Annexation / Attachment		\$100    \$50
Conditional Use Permit (CUP)	Recording \$40	\$300    \$50
Floodplain Map Amendment/Revision		\$450    \$50
Land Division	based on number of lots to be created	\$75 / Lot
Other Requests		\$75
Planned Development Review		\$400    \$50
Plats: Preliminary	\$1 per lot +	\$50    \$50
Final	\$25 per lot +	\$100    \$50
Privilege in Street		\$100
Zone Change		\$300    \$50
Zone Change w/Conditional Use Permit/PD		\$600    \$50
Street Vacation		\$200    \$50
Variance to Subdivision Regulations		\$100
Ordinance Revision/Citizen Request		\$200    \$50
Comprehensive Plan Land Use Amendment		\$700    \$50
Design Standards Variance		\$75
Notification Sign		\$25
Neighborhood Meetings mailing:		
	0 - 50 notices	\$100
	51 - 100 notice:	\$200
	101+ notices	\$2 / notice
Commencing Work Without Permit		\$100
Short Term Rental		\$40

**SITE PLAN REVIEW FEES:**

**Multi-Family Residential, Commercial & Industrial**

	<u>Bldg/Addition/ Impervious Area</u>	<u>Disturbed Area</u>	<u>Inspection Fee</u>	<u>Total</u>
Level 1	<10,000 sq. ft.	Less than 1 acre	\$425	\$100    \$525
Level 2	10,000 to 50,000 sq. ft.	1.01 to 10 acres	\$625	\$125    \$750
Level 3	50,001 to 100,000 sq. ft.	10.01 to 25 acres	\$775	\$150    \$925
Level 4	Greater than 100,001 sq. ft.	Greater than 25.01 acre	\$1,000	\$175    \$1,175

Fence (commercial & industrial) \$100

**Contract Consultant Service Fee** (i.e. stormwater, site engineering design, traffic engineering design, etc.)

Cost of City's contract development services consultant fee **PLUS** two percent (2%) administrative fee

**ITEMS BEFORE BOARD OF APPEALS:**

Variance to Zoning Ordinance	\$125    + \$50
Variance to City Building Code	\$125
Appeal to Interpretation	\$125

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**Single Family & Two Family Structures**

New Construction: single family and two family	\$100
Additions: any addition/expansion of existing structure	\$50
Decks, Patios, Ramps: new or expansion/addition	\$40
Driveways: new or expansion/addition	\$40
Fence: new or expansion/addition	\$25
Garages, Utility Buildings, Sheds: new, expansion/ addition or raze & rebuild	\$40
Parking Areas: new or expansion/addition	\$35
Pools: new or expansion/addition	\$30
Design Standard Zoning Verification Fee	\$30

**Multiple Family Structures**

Decks, Patios, Ramps: new or expansion/addition	\$30
Fence: new or expansion/addition	\$25
Pools: new or expansion/addition	\$50
Utility Buildings, Sheds: new or expansion/addition	\$50

**Other**

Landscape Review / Revision / Amendment	\$125
Floodplain Land Use Permit	\$250
Shoreland Land Use Permit	\$125
New Communications Tower or Class I Colocation	\$3,000
Mobile Vending	\$100
Quadricycle	\$100

**Signs**

New Pylon or Ground Sign	\$100
New Wall Sign	\$100
Electric Message Center Sign	\$125
Sign Face Replacement	\$50
Projecting Sign	\$100
Awning Sign	\$50
Other Signs as regulated by Ordinance	\$75
Sign Revision / Amendment	\$50

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**TEMPORARY USE PERMITS**

30 days or less	\$75
31 to 60 days	\$125
61 to 90 days	\$150

Multiple site fee: regular fee for first site + 50% of fee each additional site if all obtained at one time.  
(up to 4 sites total)

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**ZONING CODE ENFORCEMENT SERVICE FEES**

Initial Service Fee	\$100
2nd Service Fee	\$200
3rd Service Fee	\$300

**MISCELLANEOUS**

Chicken/Beekeeping License/Renewal	\$15
Condominium Plat / Administrative Review Only	\$75
Home Occupation License	\$25
Historical Tax Credit Research Fee	\$75/Hour + Costs
Land Division / Administrative Review Only	\$50
Lot Consolidation / Administrative Review Only	\$50
Mortgage Subordination Request	\$150
Sidewalk Café Permit	\$50
Certificate of Occupancy	\$100
<u>Zoning Compliance Letter:</u>	
Single Family and Two Family properti	\$35
Multi-family/Commercial/Industrial pr	\$80
Zoning Only Written Verification	\$30

**PARKLAND DEDICATION FEES:**                      Applies to all residential final plats, condo plats and CSM's

<b><u>Lot Fees:</u></b>	Single Family	per lot	\$200
	Multi-Family	per lot	\$165
<i>Lot fees due at time of platting</i>			
<b><u>Unit Fees:</u></b>	Single Family	per lot	\$200
	Multi-Family	per lot	\$165
<i>Unit fees due at time of building permit application</i>			

**MAPS:**

<b><u>Site Plan and Floodplain</u></b>	8 1/2 X 11	(7.14 + .36)	\$7.50
	11 X 17	(10.48 + .52)	\$11.00
<b><u>City Map with Street Listings</u></b>	Black & White -- Available from PUBLIC WORKS		
	Color (SPECIAL ORDER - refer to Jeff)		\$25
<b><u>Specialized</u></b>	8 1/2 x 11	Base fee	\$75 per hour
	8 1/2 x 14	Base fee	\$75 per hour
	11 x 17	Base fee	\$75 per hour
	Larger than 11 x 17	Base fee	\$75 per hour
<b><u>Zoning</u></b>	1500 scale, Color	(12 + .60)	\$12.60
	1000 scale, Color	(20 + 1)	\$21

**DOCUMENTS:**

<b>2005 Comprehensive Plan *</b>	Hard Copy	(10 + .50)	\$10.50
	CD	(5 + .25)	\$5.25
<b>Zoning Ordinance **</b>	Hard Copy	(15 + .75)	\$15.75
<b>Historic District Survey **</b>	Hard Copy	(10 + .50)	\$10.50
	CD	(5 + .25)	\$5.25
<b>Bike and Pedestrian Plan *</b>	Hard Copy	(10 + .50)	\$10.50
<b>Sustainability Plan **</b>	Hard Copy	(10 + .50)	\$10.50

<b><u>Copies:</u></b>	8 1/2 x 11	25¢ / page + tax
	8 1/2 x 14	25¢ / page + tax
	11 x 17	25¢ / page + tax
<b><u>Faxing:</u></b>		\$1.00 / page + tax