



# Handicap Ramp- Zoning Code Requirements

City of Oshkosh Planning Services Division

## Zoning Code Guide:

This guide was developed to help direct you through the zoning process. Following the steps below will help to eliminate possible delays in obtaining your zoning permit approval.

### 1. Provide a Site Plan

2.

The plans shall be drawn at 1 inch = 20 feet or larger scale and shall include the following (see the sample site plan). Blank site plans may be purchased at the Planning Services counter for a fee. Please include on your site plan:

- All existing structures on site.
- Property lot lines.
- Location of proposed structure(s).
- Dimensions of proposed structure(s).
- Distance (setbacks) proposed structure(s) are from property lines and other structures.
- Location, dimension and purpose (i.e. water, sewer, etc.) of all known easements.

### 2. Other Information

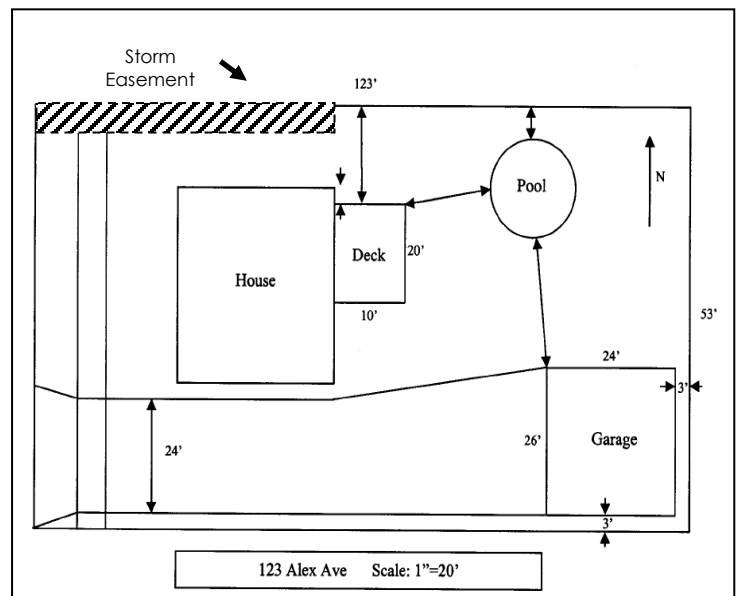
With the site plan other information that may be required :

- Materials used
- Height of structure(s)
- Elevations (if applicable)

### 3. Apply for the Permit

Please plan ahead to apply for your permit. We suggest that you apply for the permit 2 weeks prior to wanting to start construction. The Planning Services Division is located at 215 Church Ave, Oshkosh Room 204, Level 2 and open Monday– Friday 8am to 4:30pm.

Sample Site Plan



If you have questions please feel free to contact the  
 Planning Services Division at (920) 236-5059.  
 Web Site: [www.ci.oshkosh.wi.us](http://www.ci.oshkosh.wi.us)



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## **Handicap Accessible Ramps**

Handicap ramps or other devices required to make reasonable accommodation under the Fair Housing Act or the Americans with Disabilities Act are to be permitted in any required setbacks, provided that the maximum encroachment into a required setback is the minimum dimension required by the Wisconsin Commercial Building Code or Wisconsin Uniform Dwelling Code for accessible ramps and that no other location is feasible outside the required setbacks. Only temporary or removable ramps shall be permitted to encroach into the required setbacks.

Please note that Zoning approval and or Zoning permits are required for all ramps. Building permits are only required for ramps constructed on homes built after June 1, 1980.

## **Handicap Ramp Permit**

A handicap ramp permit, to be issued by the Zoning Administrator for handicap ramps proposed for placement within a required setback area, is required prior to construction.

An application for a permit shall include:

1. An accompanying written statement explaining the reasons for the placement of the handicap ramp.
2. The Zoning Administrator may also require, in addition, a statement from a physician verifying the need for the handicap ramp.

## **Aesthetic Treatments**

Handicap ramps must have dense landscaping or skirting covering the lower open portion of the ramp, shall be kept in good repair, and shall include landscape treatments buffering the handicap ramp from adjacent properties.

## **Removal**

The Zoning Administrator may periodically require verification of the continual need for the handicap ramp. When it has been determined the handicap ramp is no longer needed, the Zoning Administrator may order its immediate removal.

## **Setbacks**

Handicap ramps are permitted in the required setback areas, but must, in the opinion of the Zoning Administrator, be the minimum intrusion necessary to construct a functional handicap ramp.